



**Oakland**Schools

**Position Opening  
GENERAL ANNOUNCEMENT  
Research, Evaluation and Assessment Consultant  
District and School Services/School Culture and Climate  
Reposted March 26, 2018**

<b>Job Title:</b>	Research, Evaluation and Assessment Consultant
<b>FSLA Status:</b>	Exempt
<b>Salary Range:</b>	Market Range 15
<b>Performance Area:</b>	Educational Services
<b>Department:</b>	District and School Services
<b>Supervisor Title:</b>	Supervisor, School Culture and Climate

**Position Summary:** Provide consulting services and professional development in evaluation, assessment and research to the local school districts in Oakland County.

**Essential Functions and Tasks:**

- Facilitate adult learning in the analysis of data and assist in the development of action plans to address issues discovered in the data.
- Provide leadership and direction to Oakland Schools and local school districts in the development, implementation and coordination of programming and resources in the areas of student assessment and evaluation, especially as it relates to the whole child.
- Conduct workshops and other professional development activities for educators on how to develop effective and meaningful analyses in the affective domains, specifically in the area of qualitative analysis.
- Collect and analyze data and research information associated with research projects, program evaluations, customer information systems and other assessment systems; prepare reports summarizing findings and recommendations.
- Keep abreast of new methodologies, developments and trends in program and student research, evaluation and assessment.
- Work within assigned team to identify, design, manage, evaluate and assess products and services which are designed to support increased student well-being and achievement.
- Maintain current knowledge of local, state, and federal rules and regulations governing assigned functions.
- Respond to a variety of data and information requests.
- Participate in the development and implementation of departmental strategic/operational plans, programs, systems, standard operating procedures, technologies, and recordkeeping practices.

- Work cooperatively with other departments and external parties to resolve problems and exchange information.
- Serve as a resource to Oakland Schools' staff, local school personnel, government and community agencies, professional organizations and others.
- Work cooperatively with parents, local school administrators and staff, multidisciplinary evaluation teams, curriculum councils, community groups, and others on matters related to research, evaluation, assessment and accountability as well as particular concerns.

**Job Qualifications:**

- Master's degree required. Doctorate degree preferred.
- Three or more years of related experience.
- K-12 teaching certificate preferred.
- Statistical Package for the Social Sciences (SPSS) literate preferred.
- Ability to facilitate adult learning related to data analysis of measurement instruments related to student well-being, cultural competencies, and equitable practices.
- Ability to properly utilize tools and equipment necessary in conducting professional development workshops.
- Experience developing capacity in the area of equitable practices.
- Knowledge of socio-emotional learning competencies

In addition to the qualification requirements set forth in this job description, the incumbent is also required to meet the “Key Work Competencies” expectations of Oakland Schools.

This job description is intended to describe the general nature and level of work being performed by a person assigned to this job. It is not to be construed as an exhaustive list of all job duties that may be performed by a person so classified. Incumbents may be asked to perform additional duties as required by his/her supervisor.

**Employment Terms:**

Twelve month work year. Salary based on the Progression Increment Salary System, Market Range 15 with a salary range of \$92,857 to \$106,176 annually.

**Application Deadline:**

Applications will be accepted until 4:00 pm, Monday, April 16, 2018 or until position is filled.

**Apply To:**

- **Go to:** <https://oakland.k12.mi.us/employment/job-postings/pages/default.aspx>
- **Click** “View all Open Positions in OHRC Districts”
- **Click** “Broken Down by District”, **Click** “Oakland Schools”
- **Click** on Desired Position and on the “**Apply**” button in the upper right corner and follow prompts.

For questions regarding this position please contact Alicia Beck at 248.209.2143.

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