



# OaklandSchools

Revised July 10, 2018

## **GENERAL ANNOUNCEMENT: POSITION OPENING**

### **Executive Director for District and School Services**

#### **WHO WE ARE:**

Oakland Schools is a regional service agency that offers support services to school personnel that are best delivered regionally and provide cost, size and quality advantages to those we serve. Oakland Schools is an autonomous, tax-supported public school district governed by Michigan General School Laws and is one of 56 intermediate school districts (ISDs) established in Michigan in 1962.

Our organizational focus is centered on these central objectives:

- Increase student achievement
- Serve diverse needs of schools
- Decrease costs/increase efficiencies

#### **SALARY DETAILS:**

\$127,745 - \$145,878 annually / Exempt position / 12-month work year

#### **WORK LOCATION:**

Oakland Schools Main Campus

2111 Pontiac Lake Road

Waterford, MI 48328

## **IN THIS ROLE:**

You will provide vision and leadership for the District and School Services Department.

## **WHAT WE NEED:**

We are seeking a critical thinker, who is collaborative, customer focused and goal driven to provide leadership in the building of educator and student capacity. Your leadership experience in instruction, school culture and climate, curriculum, assessment, school leadership, and school improvement will be key in meeting the needs of diverse educator and student populations. You will supervise staff, determine department priorities, and develop and monitor budgets and grants. You will also provide leadership to local, state and national committees, associations and organizations.

## **WHAT YOU NEED:**

- Master's degree in Education. Education Specialist or Doctorate preferred.
- **Valid Administrator certificate.**
- Ten or more years of related experience including supervision of staff. Central Office leadership preferred.
- Knowledge and experience in curriculum, instruction, school leadership, school improvement, assessment, and school culture and climate.
- Demonstrated expertise planning and conducting professional learning.
- Ability to manage budgets and grants.
- Understanding of a continuous improvement cycle.

## **WHAT WE PROVIDE:**

Salary Range of \$127,745 - \$145,878 annually.

Oakland Schools offers company paid coverage for life insurance, short and long-term disability, well-being benefits and leave days. In addition, Oakland Schools offers comprehensive medical coverage or a cash in lieu benefit, dental, vision, additional life insurance, health savings account, flexible spending accounts, pet insurance, legal plan, college savings plans, tax-sheltered annuity (TSA) plans and the Office of Retirement Services retirement plans.

## **APPLICATION INSTRUCTIONS:**

Letters of interest and resumes will be accepted until 4:00 p.m., Thursday, July 19, 2018 OR until position is filled.

**CLICK HERE TO APPLY!**

<https://oakland.k12.mi.us/Pages/default.aspx>

For questions regarding this position please contact Alicia Beck at 248.209.2143.

Oakland Schools does not discriminate on the basis of sex, race, color, national origin, religion, height, weight, marital status, sexual orientation (subject to the limits of applicable law), age, genetic information, or disability in its programs, services, activities or employment opportunities. Inquiries related to employment discrimination should be directed to the Assistant Superintendent of Human Resources, Personnel Management and Labor Relations at 248.209.2429. Title IX complaints should be directed to the Manager/Supervisor, Career Focused Education at 248.209.2160. For all other inquiries related to discrimination, contact the Executive Director of Legal Affairs at 248.209.2062. All complaints may be addressed to 2111 Pontiac Lake Road, Waterford, MI 48328-2736.

This job description is intended to describe the general nature and level of work being performed by a person assigned to this job. It is not to be construed as an exhaustive list of all job duties that may be performed by a person so classified. Incumbents may be asked to perform additional duties as required by his/her supervisor.