



# OaklandSchools

March 30, 2021

## **GENERAL ANNOUNCEMENT: POSITION OPENING**

### **Campus Dean (two positions available)**

#### **WHO WE ARE:**

Oakland Schools is a regional service agency that offers support services to school personnel that are best delivered regionally and provide cost, size and quality advantages to those we serve. Oakland Schools is an autonomous, tax-supported public school district governed by Michigan General School Laws and is one of 56 intermediate school districts (ISDs) established in Michigan in 1962.

Our organizational focus is centered on these central objectives:

- Increase student achievement
- Serve diverse needs of schools
- Decrease costs/increase efficiencies

#### **SALARY DETAILS:**

Annual range of \$96,408 to \$111,803 with a potential of up to \$120,400 based on annual step increases / Exempt position / 12-month work year

#### **WORK LOCATION:**

Oakland Schools Technical Campus – Northwest  
8211 Big Lake Road  
Clarkston MI 48346

Oakland Schools Technical Campus – Southwest  
1000 Beck Road  
Wixom MI 48393

#### **IN THIS ROLE:**

You will serve as the instructional leader and manager of the Technical Campus providing direction in the successful delivery of career focused education to Oakland Schools' students.

#### **WHAT WE NEED:**

You will supervise the day-to-day activities of assigned staff, including hiring, training, coaching, evaluating performance, and when necessary disciplining staff. You will serve as a leader to families, school personnel, parent and constituent groups, community agencies, professional organizations and businesses and will promote career technical education programs and related educational course content to all stakeholders.

You will also oversee the procurement of all educational resources ensuring expenditures are within the approved budget as well as oversee the maintenance of student records, preparation of related reports, and provision of data to student, parents and sending schools.

You will create and promote a positive and cooperative atmosphere that encourages and motivates students and staff ensuring rules are fairly and consistently administered.

In addition you will participate in the development, implementation and management of campus goals, objectives, policies and standard operating procedures.

### **WHAT YOU NEED:**

- Master's Degree in Education or related field.
- Two or more years of building administrator experience.
- Valid Michigan Administrative Certification.
- Five or more years teaching at the secondary level.

### **WHAT WE PROVIDE:**

Annual range of \$96,408 to \$111,803 with a potential of up to \$120,400 based on annual step increases  
Exempt position / 12-month work year

Oakland Schools offers company paid coverage for life insurance, short and long-term disability, well-being benefits and leave days. In addition, Oakland Schools offers comprehensive medical coverage or cash in lieu benefit, dental, vision, additional life insurance, health savings account, flexible spending accounts, pet insurance, legal plan, college savings plans, tax-sheltered annuity (TSA) plans and the Office of Retirement Services retirement plans.

### **APPLICATION INSTRUCTIONS:**

Letters of interest and resumes will be accepted until April 13, 2021 or until position is filled.

### **[CLICK BELOW TO APPLY!](https://oakland.k12.mi.us/employment/job-postings/Pages/default.aspx)**

<https://oakland.k12.mi.us/employment/job-postings/Pages/default.aspx>

For questions regarding this position please contact Shelly Wolski at 248.209.2230.

Oakland Schools does not discriminate on the basis of sex, race, color, national origin, religion, height, weight, marital status, sexual orientation (subject to the limits of applicable law), age, genetic information, or disability in its programs, services, activities or employment opportunities. Inquiries related to employment discrimination should be directed to the Assistant Superintendent of Human Resources, Personnel Management and Labor Relations at 248.209.2429. Title IX complaints should be directed to the Manager/Supervisor, Career Focused Education at 248.209.2160. For all other inquiries related to discrimination, contact the Executive Director of Legal Affairs at 248.209.2062. All complaints may be addressed to 2111 Pontiac Lake Road, Waterford, MI 48328-2736.

This job description is intended to describe the general nature and level of work being performed by a person assigned to this job. It is not to be construed as an exhaustive list of all job duties that may be performed by a person so classified. Incumbents may be asked to perform additional duties as required by his/her supervisor.